

**Minutes  
Huka Falls Resort Residents' Association  
Regular Monthly Meeting – 1pm - 4 Chateau Crescent Taupo  
Friday July 29 2022**

The meeting opened on schedule at 1.30pm. In attendance: Dean Calvert ( chair), Jackie Robinson, Liz Whaley, Tom Clarke (Secretary)

1. Welcome to Guests  
Dean welcomed Malcolm Heilesen to the meeting
2. Declaration of Conflicts of Interest  
There were no declarations of conflict of interest
3. Apologies  
Received from Iain Mutch
4. Minutes of Committee Regular Meeting June 23 2022
  - a. **Moved Jackie/Seconded Dean: That the minutes be accepted as a true and correct record of the meeting – carried**
  - b. Matters Arising - Nil
5. Minutes of Committee Special Meeting July 7 2022
  - a. **Moved Liz/Seconded Jackie That the minutes be accepted as a true and correct record of the meeting – carried**
  - b. Matters Arising - Nil

Wade Helleur joined the meeting at 1.35pm

6. Correspondence
  - a. Inwards – resignation of Malcolm Heilesen from Committee
  - b. Outwards - Deferred till next meeting
7. Accounts
  - a. Financial Report  
**Moved Dean/Seconded Wade: That the accounts for the month of June and the month of July up until July 26 be accepted and approved - Carried**
  - b. Ratify paid accounts  
**Moved Jackie/Seconded Liz: that the following account payments be approved - Carried**
    - i. Matakana Events Ltd -
    - ii. Smart Move Leisure Ltd -
    - iii. Sawyers Lawnmowing Services -
  - c. Accounts for payment  
**Moved Jackie/Seconded Liz: that the account from BFA for for preparation of year of year accounts and tax return be approved – carried**

## 8. General Business

### a. Tree pruning/gardening

Malcolm reported that he and Jackie had a meeting with the TDC yesterday and the Council's opinion is that the trees in the subdivision and the maintenance of the trees is the responsibility of the Huka Falls Resort Residents Association. If trees need to be removed Malcolm was of the opinion that that would be a joint responsibility between us and the Council. Regarding the tree pruning, Malcolm said the Council was comfortable with us pruning the 50 trees involved. The Council is sending us a list of recommended trees for planting which includes Ornamental Pears, in the event of replacement trees being required. Regarding the Overland Flow Path where the water sits, the Council is happy for us to mow this. The Council will provide a plan of what they're intending to do in the middle of this area which will include further planting to help make the water cleaner. The Council is happy for us to place seating strategically by existing pathways on council land. Malcolm has written to the Council to confirm these points. Jackie said the Council may contribute some trees if we are planting on the berms. In regards to the walkway between Huka Heights and HFRRRA area – the Council said they will maintain that on a regular basis and will mow it right through. Pocket Parks needs to be sprayed for weeds, fertilised, aerated and possibly undersown with seed and the gardens mulched. Grass here is being mown once a month but is not needed that regularly.

Jackie commented that we could have the contractor miss one monthly mow and instead use those funds to fix up the lawns and gardens in Pocket Park and now would be the time to do that, prior to the spring growth.

At the moment the contractor is fulfilling his contract - to change that schedule will require the contract to be changed. Dean asked Malcolm to prepare a tender document to specify what is needed in the future and what we want the contractor to do. Dean said the contractor has indicated to him that we are mowing too often in winter and not enough in summer, but Dean noted that the contractor is working to his contract.

**Moved Jackie/Seconded Dean: That Malcolm be authorised to discuss this with Sawyers Lawn Services and if it comes within the budgeted amount for mowing, that Malcolm be authorised to instruct Sawyers to go ahead with the work. Carried** Malcolm noted that Sawyers' contract expires at the end of August 2022.

Malcolm recommended that we go ahead with the tree maintenance before the spring growth period begins.

Two quotes and advice from three separate arborists were sourced regarding the tree pruning. [REDACTED]

(both for pruning throughout the whole subdivision). The Committee decided to split the pruning into two stages due to the cost. A second quote was then obtained for stage one, of which Tree Fellas quote was successful at [REDACTED] Stage two is to be deferred and addressed as the next priority.

**Moved Dean/seconded Wade: That we engage Tree Fellas to do the pruning as previously specified and that Malcolm will oversee this work. Carried**

### b. Ground maintenance options for AGM

Ground maintenance is the biggest thing we do. Dean said we need a specification sheet for the work. Malcolm to revise and prepare this to enable us to obtain quotes.

### c. Subdivision Update

Jackie reported that Scott is getting two quotes for the completion of the subdivision. It was noted that ownership of the land is costing the RA. Jackie said we need to

present details of the subdivision and have information from the accountant on options on how handle the money, for presentation at the AGM. Jackie suggested we gift the remaining part of the reserve to the Council but we will maintain it, which will cut down our expenses and save us paying rates.

**Moved Jackie/Seconded Liz: That Jackie be authorised to seek the advice of the accountant on the financial options, and she will prepare a report on the op**

9. Amano Ridge invitation

Matt Laity would like to present his proposal to our next meeting regarding the new bar and café. However because of timelines prior to the AGM it is not feasible to meet with Matt. As a result we will not have firm details to present to the AGM if asked, but we can present the details to owners in a newsletter once we have firm plans.

10. Bench seat update

Agreed that we should take the details of this proposal to the AGM and if it is something that owners want, we will proceed. Jackie to provide enlarged map of the subdivision to show the proposed location of the seats for presentation at the AGM.

11. CSC Law update

Dean said he was awaiting a response from the solicitors, CSC Law, over the power of the Committee to make a decision or if this needs to go to the AGM. Still awaiting response from them. [REDACTED]

12. AGM Dates, Agenda, location and annual accounts.

Date set for Saturday August 27, the last weekend before we have to seek an extension. Deposit paid for the Taupo Women's Club – Secretary to affirm. Dean has annual accounts in hand. Secretary to proceed with paperwork for distribution and advise on the issue of the calling of the special meeting.

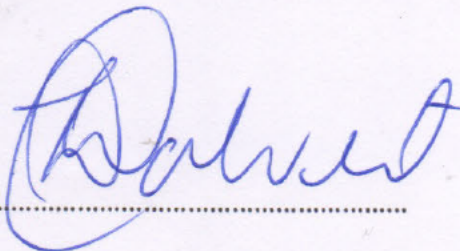
13. Next meeting

August 9 at 4.30pm, depending on the availability of Iain, otherwise 5pm.

14. Meeting closed at 3.45pm

Signed as a true and correct record

Date

  
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9/8/2022.  
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