

Minutes
Huka Falls Resort Residents' Association
Regular Monthly Meeting – held at the home of Dean and Mandy
4 Chateau Crescent Taupō
6pm Wednesday March 8 2023

The meeting opened at 6.05pm. In attendance: Dean Calvert (chairman), Iain Mutch, Liz Whaley, Wade Helleur and Tom Clarke (Secretary).

1. Welcome to Guests

Iain welcomed Malcolm Heilesen to the meeting as a guest.

2. Declaration of Conflicts of Interest

There were no declarations of conflict of interest.

3. Apologies

Apologies were received from Mark Gardyne and Jackie Robinson.

4. Minutes of Committee Meeting February 15 2023

Moved Iain/Seconded Liz: That the minutes be accepted as a true and correct record of the meeting – carried.

5. Matters Arising

- a. Proposed community “mix-and-mingle” get together at Pocket Park – date deferred to March 26 at 3pm and agreed to be BYO snack food/pot-luck nibbles to share. Iain to supply tables and chairs ex the college. Secretary to send out newsletter invitation two-weeks prior.
- b. Bench seat proposal – deferred until Iain can discuss with College if the proposal could be handled by design students as a project.
- c. Preparation of proposal for sale of North Park – deferred in view of Jackie’s absence. Jackie has reported via Dean that she is still waiting for a response from CSC Law on the proposal.
- d. Tidy up of Amano Ridge side of The Boulevard – noted that Matt has started work inside the fence. Dean to discuss with Matt.
- e. Storm damage recovery – Liz reported there was still a large branch in the walkway between Maison and Noumea. Jackie and Liz had photographed the damage and alerted the TDC. Noted that the Council has other more urgent priorities and agreed secretary will ask Sawyers to remove it. Noted that Sawyers had approached Dean for permission to remove other storm damage debris interfering with their lawnmowing operation and had done so.

6. Correspondence

a. Inwards

i. 

ii.

- iii. Mark & Anthea Pitt re vehicle parking Bastille Way.
- iv. Matthew Shaw Legal Ltd re Deed of Covenant & Change of Ownership 17 Noumea Drive
- v. Cathy Punter, Martin Shaw Legal Ltd seeking levy certificate 17 Noumea Drive

b. Outwards

i.

ii.

iii.

7. Accounts

a. Financial Report

Moved Liz/Seconded Iain: That the accounts for the months of February 2023 as presented by Melita and circulated to members, be accepted and approved – Carried

- i. Dean comment that the Girls on Grass estimate of \$4865 for weeding, pruning, weed spraying and garden maintenance has increased by 12 to 13 hours because of the amount of work required. Agreed the girls had done an excellent job and the property is looking very good. Adverse weather and shortages of labour have been factors in the difficulty of maintaining the appearance of the estate. It has been a major to bring everything up to speed and if future maintenance is carried out more regularly – such as every quarter – it is not likely to involve as much work and therefore budget.
- ii. The buxus hedging on the estate is diseased and Girls on Grass advise that spray treatment is ineffective in curing the problem. They advise that there is

a disease resistant species that they recommend we replace as part of a regular maintenance programme over time. Noted that many plants are coming to the end of their life cycle and will need replacing over the next few years. Agreed that we need to be more selective in what we plant to ensure the maximum effect for the minimum amount of effort, maintenance and expense. Dean to meet with Girls on Grass to discuss further.

- iii. It was agreed to combine the current different categories of gardening maintenance, tree care and ground care allocation into a single budget to enable us to better manage the maintenance of the property.
- b. Accounts for payment
 - i. Smart Move (2713) - \$70.00
 - ii. Clarke Hill Associates (5960) – \$386.67
 - iii. Sawyers Lawnmowing Service (20222) – \$3569.78
 - iv. Matakana Events (628) - \$170.35

Moved Iain/Seconded Wade: that the accounts be approved for payment - Carried

Dean commented that Sawyers continues to complain that his accounts are not being settled on the 20th of the month which is causing issues for him financially because of his financial commitments. Because Sawyers is paid the same amount every month, Dean asked that we set up a regular monthly automatic payment for his account.

Moved Dean/seconded Wade that an automatic payment be set up to be paid on the 18th of each month to Sawyers Lawnmowing Services for the amount of \$2954.16 plus GST of \$443.12 for a total of \$3397.28, and that when required, additional work be billed as an extra separate account each month. Carried.

8. General Business

- a. Audit of register of members as required under Rule 4.10 of the Constitution. Dean to consult with our auditor regarding this matter.
- b. Agreed that a newsletter to members be prepared to inform residents of the mix-&-mingle community get together, remind residents of the speed limits within the resort, alert residents of the upcoming AGM, remind them that HFRRRA matters are all on the website for their information and ask them not to distribute grass clipping around trees on the estate.
- c. Agreed that Dean should proceed with having the accounts for 2022-23 finalised and prepared by BFA for auditing and presentation at the AGM, with a view to holding the AGM early as raised at the 2022 AGM.

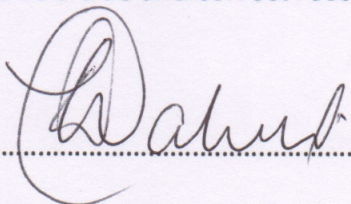
9. Next meetings

It was agreed that because of Jackie's scheduled unavailability on Wednesday nights, to change the regular meeting date of the Committee from the second Wednesday of the month, to the second Thursday of each month. The next meeting will take place on Thursday April 6 at 6pm at Dean and Amanda's home.

10. Meeting closed at 7.09pm

Signed as a true and correct record

Date

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11/4/23