

## Minutes

**Huka Falls Resort Residents' Association**  
**Regular Monthly Meeting – held at the home of Dean and Mandy**  
**4 Chateau Crescent Taupō**  
**6pm Thursday July 19 2023**

The meeting opened at 6.07pm. In attendance: Dean Calvert (chairman), Liz Whaley, Jackie Robinson, Mark Gardyne, and Tom Clarke (Secretary).

### 1. Welcome to Guests

There were no guests in attendance

### 2. Declaration of Conflicts of Interest

There were no declarations of conflict of interest.

### 3. Apologies

Apologies were received for Iain Mutch and Wade Helleur.

### 4. Minutes of Committee Meeting June 15 2023

**Moved Liz/Seconded Mark: That the minutes be accepted as a true and correct record of the meeting – carried.**

### 5. Matters Arising

#### a. Bench seat proposal

In the absence of Iain and Wade, it was agreed that the secretary should follow up on progress.

#### b. Audit of Register of Members

Agreed that the secretary should pursue this with the auditor, Imran Kahn.

#### c. Annual Accounts and 2023-24 Budget

Copies of the draft budget were distributed to members. The committee considered the budget item-by-item, and it was agreed to the following expenditure:

Garden care	\$24,000
Lawn mowing	\$33,500
Green waste removal	\$2000
Mulch	\$500
Tree removal/replacement	\$500
Tree/Hedge maintenance	\$9000
New planting	\$500
<b>Total Ground Care</b>	<b>\$70,000</b>
Accountancy	\$1980
Administration	\$10,000
Auditing cost	\$3800
Bank Fees	\$20
Common Power	\$551

Contingency Fund	\$3000
Insurance	\$850
Irrigation maintenance	\$1400
Legal costs	\$2000
Office costs	\$1650
Other expenses	\$500
Water Rates	\$1600
Rates – TDC & WRC	\$2500
Website costs	<u>\$500</u>
<b>Total</b>	<b>\$100,351</b>

Dean commented that no increase in the annual levy is proposed.

**Moved Liz/seconded Jackie: that the proposed budget as presented be approved. Carried.**

## 6. Correspondence

- Inwards
  - i. Malcolm Flower Insurance – renewal of liability insurance for 2023-24
  - ii. Five inquiries from residents regarding account emails
  - iii. Kiwibank – Bank Audit as at March 31 2023
  - iv. John & Jan Ferguson – 24/58 Huka Falls Rd re becoming involved with HFRA
  - v. Vicki O’Keefe seeking Design Board standards and submission documents 16 Maison Way
  - vi. Inquiry Paul Jacobs (tenant) re temporary storage of caravan 12 Bastille Court
  - vii. Kiwibank – PIE Unit Trust statement, 2022-23 financial year.
- Outwards
  - i. Taupo Women’s Club – forms for hall booking for AGM
  - ii. Imran Khan – copies of committee meeting minutes 2023-24.
  - iii. Imran Kahn – copy of Sawyers Lawnmowing Services contract
  - iv. Adrienne Morgan Lawyer – copies of Designed Board Standards and submission document.
  - v. BFA Requesting statutory information for auditors (From Melita)
- **Moved Liz/Seconded Mark: that the inwards correspondence be received and the outward correspondence approved – Carried**

## 7. Accounts

- a. Accounts for payment
  - i. Smart Move (2888) - \$70.00
  - ii. Korio/Kim Manunui - \$86.25
  - iii. Girls on Grass (8284) - \$1279.03
  - iv. BFA (48275) - \$1932.00
  - v. Clarke Hill Associates (5984) - \$506.67
  - vi. Malcolm Flower Insurance (100219871) - \$1058.00
  - vii. Taupo District Council (Rate Instalment 4) - \$606.80
  - viii. Sawyers Lawnmowing Service (20861) \_ \$3397.28

**Moved Dean/Seconded Liz: That the accounts be approved for payment – Carried**

**8. General Business**

- a. Mark noted that the Taupo District Council has installed bollards on the entrance to the walkway between Wairakei Drive and Noumea Drive where unauthorised motor vehicles had been seen entering the estate. This situation had been raised with the Council which had responded quickly to resolve the problem.
- b. Winter Newsletter – secretary to email draft newsletter copy to members for their comment/approval.
- c. AGM – agreed all paperwork to go out by July 31. Secretary to prepare a check list of everything that needs to be sent out to members.
- d. It was noted that the Design Board specifications make no reference to the installation of solar panels which will become increasingly more popular in the future. Agreed this is an issue that needs to be addressed by the Design Board to ensure regularity and the protection of the aesthetics of the estate. In the interim, members contemplating the installation of solar panels should make application to the Design Board.
- e. Jackie commented that the tennis court and swimming pool area adjacent to Noumea Drive has been sold. Noted that nearby residents will be able to comment on any future development plans.

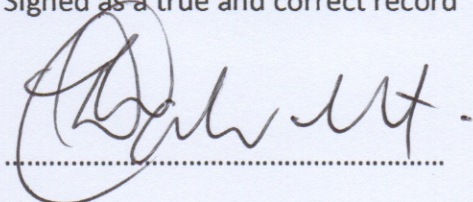
**9. Next meeting**

The next meeting will take place on Wednesday August 9 at Dean and Amanda's home at 6pm.

**10. Meeting closed at 7.35pm**

Signed as a true and correct record

Date

  
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06.09.2023  
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