

**MINUTES OF THE COMMITTEE MEETING OF HUKA FALLS RESORT RESIDENTS ASSOCIATION
HELD AT 7PM ON THURSDAY 23rd SEPTEMBER AT 18 CHATEAU CRESCENT, TAUPO**

16th

PRESENT: Iain Mutch (Chair), Jackie Robinson, Dean Calvert, Beth Hussain, Wade Helleur, Ted Swanney

APOLOGIES: Robyn King (Admin Secretary)

MINUTES: Ted Swanney offered to record the minutes of the meeting.

Minutes of previous meeting

It was resolved that the minutes of the meeting held on Thursday 2nd September be approved as a true and correct record
Dean Calvert/ Beth Hussain

Beth Hussain advised that the minutes of the meeting held on Wednesday 11th August are yet to be completed.

Matters arising

Legal opinions re Northlit relationship with the HFRA – no response to date from Clayton Stent. It was resolved that we record that to the best of the knowledge of the current committee there was no request for a review of the advice given by Clayton Stent and circulated to members with the notice of the AGM
Jackie Robinson/Dean Calvert

CORRESPONDENCE:

The inwards and outwards correspondence as listed in the agenda was not available to the meeting. Dean Calvert stated that he has yet to complete his draft update to members.

Request from Christine Elliot for planting of a tree – discussion resulted in Jackie Robinson offering to resolve where the responsibility lies for trees on our berms, the Council role in planting and maintenance, and permission for residents to plant.

Dave Sawyer – it was noted that his contract is due for review on 31st August 2022.

FINANCIAL:

It was resolved that the financial report to 13th September 2021 as circulated be approved
Ted Swanney/Dean Calvert

GENERAL BUSINESS:

1. Northlit development. It was acknowledged that the TDC position is that the RA is not an affected party and that consent has been granted. Still awaiting a response from Clayton Stent regarding change of legal opinion on land encumbrance. When information is available a report to be given to RA members with options for possible action. The Chairman is to contact Clayton Stent (Beth Hussain to provide information) to expedite their response. Dean Calvert reported on a recent discussion with Matt Laity who advised that a consent application for the café area will be lodged with two months although it is not planned to open until late 2022. Matt supports the idea of a public presentation regarding the café proposal – Dean suggests that the committee meet with Matt as part of an open day on 16th October. Dean to include this in his email to residents. Jackie Robinson has spoken to the TDC regarding the design of the Noumea/Boulevard intersection and will invite Council staff to view it.
2. Tree replacement. Jackie Robinson stated that in 2019 it was decided to remove and replace problem trees in the Boulevard. Once removed the committee decided to not replace and in

her opinion this overrode an AGM decision and the replacement was confirmed at the 2021 AGM. She decided to take the initiative and source replacement trees. Of the four trees, three will be in the Boulevard and one outside 18 Chateau Crescent. The Sawyer quote for planting six trees will need to be recalculated. It was resolved that the tree cost of \$1360 be refunded to Jackie Robinson.

Beth Hussain/Iain Mutch

3. Code of Conduct review – deferred
4. Administrator Contract. The Chairman referred to the letter of resignation received from Robyn King and stated that it was an opportunity to separate the roles of finance and management/governance. Ted moved that Robyn King be appointed to the position of Treasurer on the terms set out in her letter of resignation – the motion lapsed through want of a seconder. The Chairman is to advise Robyn of the acceptance of her resignation and present her with an acknowledgement of her eight years of service. Ensuing discussion identified that two positions be advertised – Treasurer/Bookkeeper and Secretary/Manager – job descriptions and advertisements to be prepared. Dean offered to act as the new point of contact for residents – a new email address and post office box are required. Notice to be given to residents of Robyn’s resignation and the new contact details.
5. Change of Rules. Beth stated that the Rules may need to be changed to allow for meetings other than face-to-face

The meeting closed at 9.40pm

The next meeting will be held at 7pm on Thursday 21st October 2021 at 14 Chateau Crescent

Confirmed as a true and correct record


Chairman
Date 21/10/2021.